

## New Account Checklist

Please have all new accounts complete the following information and fax back to AIS<sup>™</sup> at 888.298.2220.

- AIS Physician Profile Form**  
(This information will be used to create a customized Rx form and Portal logins for their office.)

Other items to discuss:

- Physician Portal
- Demographics (including insurance information) need to be faxed over with all initial/new orders
- Patient Paperwork (financial responsibility, consent form & delivery ticket)
- Financial Assistance Program
- Intrathecal Prescription Regulations

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